

SUB VOUCHER FOR TEMPORARY QUARTERS SUBSISTENCE EXPENSE										TRAVEL ORDER NUMBER	
NAME OF EMPLOYEE					ACTIVITY					DATE OF TRAVEL ORDER	
ARRIVAL AT THE TEMPORARY QUARTERS LOCATION <i>(Date and Time)</i>					DEPARTURE FROM THE TEMPORARY QUARTERS LOCATION <i>(Date and Time)</i>			BEGAN OCCUPANCY OF OR HHG MOVED INTO PERMANENT QUARTERS <i>(Date and Time)</i>			
DAY	LODGING LOCATION	DATE	NUMBER OF PERSONS		LODGING COSTS	DAILY COST OF MEALS			LAUNDRY AND DRY CLEANINGS		TOTAL AMOUNT PAID <sup>2/</sup> <i>(Cols. f thru k)</i>
			EMPL. ONLY	DEP <sup>1/</sup>		BREAKFAST	LUNCH	DINNER	COIN MACH.	OTHER	
a	b	c	d	e	f	g	h	i	j	k	l
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
10 DAY TOTAL											
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
10 DAY TOTAL											
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
10 DAY TOTAL											
<b>GRAND TOTAL (ADD 10 DAY TOTALS ONLY)</b>											
REMARKS											
SIGNATURE OF EMPLOYEE										DATE	